

P&A Industrial Fabrications, LLC
APPLICATION FOR EMPLOYMENT

Please Use Ink Only

PERSONAL INFORMATION

Name _____				Date _____	
_____	_____	_____	_____	_____	_____
Last		First	Middle		Maiden
Present address _____					
_____	_____	_____	_____	_____	_____
Number		Street	City	State	Zip
How long _____					
Telephone (____) _____			If under 18, please list age _____		
E-mail _____					

EMPLOYMENT DATA

Position(s) applied for? _____		Desired rate of pay? _____	
How many hours can you work weekly? _____		What shift are you applying for? _____	
Employment desired <input type="checkbox"/> FULL-TIME ONLY <input type="checkbox"/> PART-TIME ONLY <input type="checkbox"/> FULL- OR PART-TIME			
When are you available to start work? _____			
Have you ever been employed with P&A Industrial Fabrications, LLC?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, when? _____			
Do you have any friends or relatives employed with P&A Industrial Fabrications, LLC?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please provide their names and relationship to you. _____			
If hired, can you provide proof of U.S. citizenship or proof of your legal right to live and work within this country?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If hired, would you have reliable means of transportation to and from work?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you able to perform the essential functions and duties of the job for which you are applying?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If not, please describe the functions or duties you are unable to perform. _____			

Have you ever served in the Armed Forces?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Date Entered: _____		Date Discharged: _____	
		Specialty: _____	
Are you now a member of the Reserves or the National Guard?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Have you ever been convicted of a crime (other than traffic violations)? *

Yes No

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recent such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation (attach additional pages if necessary).

Are there any charges/indictments now pending against you? *

Yes No

If yes, explain. _____

**Note: A "YES" answer to the two questions above will not necessarily bar you from employment. The nature, severity and date of offense in relation to the position for which you are applying will be considered.*

EDUCATION

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Business or Trade School				
Professional or Graduate School				

WORK EXPERIENCE

Are you currently employed?

Yes No

May we contact your present employer?

Yes No

Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give firm name. Attach additional sheets if necessary.

Name of Employer Address City, State, Zip Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your last job title		
Reason for leaving (be specific)			

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Name of Employer Address City, State, Zip Phone number	Name of last supervisor	Employment dates	Pay or salary
		From To	Start Final
	Your Last Job Title		

Reason for leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

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	Your last job title		

Reason for leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

REFERENCES

Please list below three persons not related to you who have knowledge of your work performance and/or personal qualifications within the last 5 years.

Name		Occupation
Company name	Address	
Telephone	E-mail	Years known

Name		Occupation
Company name	Address	
Telephone	E-mail	Years known

Name		Occupation
Company name	Address	
Telephone	E-mail	Years known

APPLICATION FORM WAIVER

Please read each paragraph closely, initial each, and sign below

Initials:	I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or any other document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.
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Initials:	I hereby authorize P&A Industrial Fabrications, LLC to thoroughly investigate my references, work records, education, driving record, credit history, criminal background and other matters related to my suitability for employment. I further authorize the employers, schools and other references I have listed to disclose to P&A Industrial Fabrications, LLC any and all documents, transcripts, letters, reports and other information related to these references, without giving me prior notice of such disclosure. I hereby release P&A Industrial Fabrications, LLC, my former employers, and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosures.
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Initials:	I understand that nothing contained in the application, or conveyed during any interview which may be granted, or during my employment, if hired, is intended to create an employment contract between me and P&A Industrial Fabrications, LLC other than one that is "at will." I understand and agree that if I am employed, my employment will be of an "at will" nature, whereby either the employee or the employer may terminate the employment relationship at any time, with or without cause or notice. I further understand that my employment, if hired, is for no definite or determinable period of time and may be terminated at any time, at the option of either myself or P&A Industrial Fabrications, LLC, and that no promise or representation contrary to the foregoing is binding on the company unless made in writing and signed by me and the company's designated representative.
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Initials:	I understand my signature below also certifies that I agree to be bound by the terms and conditions stated in this application. This application contains all the understandings and agreements between me and P&A Industrial Fabrications, LLC concerning the nature of my employment, if any, by P&A Industrial Fabrications, LLC and supersedes all prior and/or contemporaneous practices, oral or written agreements, understandings, statements, representations and promises, express or implied, between me and P&A Industrial Fabrications, LLC. I understand and agree that, except as noted above, no person who is either an agent or employee of P&A Industrial Fabrications, LLC may modify, delete, vary or contradict, whether orally or in writing, the terms and conditions set forth herein.
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Did you complete this application yourself? Yes No

If no, who completed this application on your behalf? _____

Signature of applicant: _____ Date: _____

P&A Industrial Fabrications, LLC is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age, or disability. We assure you that your opportunity for employment with P&A Industrial Fabrications, LLC depends solely on your qualifications.